

Note to TennisConnect Administrators

This player registration tutorial is provided in MS Word format so that you can tailor it to your specific needs.

Please edit this document to include your web site (Page 2, replace "ourdomainhere.com") and remove any screens / pages not in use at your facility.

If you need the MS Word version of this document, please visit the Forums. Here is the specific link: <http://www.tennisconnectforums.org/index.php?topic=25.0>

Please feel free to call TennisConnect customer support at 888.620.6696 XT 2 with any questions.

Using our new web site

Our new web site, www.ourdomainhere.com provides many interactive features to help us serve you better by:

- making it easier to research our calendar of events
- download and print any enrollment or release forms
- find and enroll in programs
- reserve courts, find an available lesson time
- join "groups" that the club has established
- and even find a new playing partner

....even when the clubhouse is closed!

To take advantage of these capabilities, and to protect your privacy, you will need to register on our site where you can control your personal preferences and the level of information you decide to share with us and maybe even other members.

You can register with as little as 3 fields of information (first name, last name, email address). However that will just add you to our email database, so we would appreciate you taking 2 to 3 minutes to look over the complete registration process.

Please "Register" by clicking here:



Name and email address

You will be asked to provide your name and email address. Phone number is options, but we will not be able to look up your number of you do not include it.

REGISTRATION

Registered users can "opt in" to a variety of "levels" including mailing list only, find-a-game and privacy settings, or complete membership and contact details. Thank you for your interest in registering on our web site.

Registering on our web site is as easy as 1 2 3

First Name *	<input type="text" value="new"/>	1. Fill out the 3 required fields on the left.
Last Name *	<input type="text" value="sample"/>	
Email *	<input type="text" value="you@youremailaddress.com"/>	
Phone	<input type="text" value="336-123-1234"/>	
	<input checked="" type="checkbox"/> Would You Like To Opt In To The Newsletter From Tennis.Com?	2. Accept the terms of use to protect your privacy.
	<input checked="" type="checkbox"/> While You Are At It, Would You Like To Opt-In To The Newsletter At TheTennisChannel.Com?	
<input type="button" value="SUBMIT"/> <input type="button" value="CLEAR"/>		3. Fill out as much or as little additional information as you want.

Tennis Magazine and The Tennis Channel provide an informative free email newsletter. Please check the appropriate boxes if you would like to receive these.

Note: We respect your privacy. We never share your email address without your permission. You will not automatically be added to any email lists that you do not "opt-in".

Terms of service

Then you will be asked to accept the terms of service. This is a legal agreement that protects you, us, and the operators of our new web service.

Swim and Tennis, LLC is the company that owns the software used to create our web site. The terms of service protect the club, you, the Tennis Industry Association and the owners of the software and web hosting service.

TERMS OF USE

Tennisconnect.org is a trademark (registration pending) of the Tennis Industry Association, Inc.; all rights to the use of this name are proprietary to the Tennis Industry Association, Inc.
The Tennisconnect.org website is operated by Swim and Tennis, LLC by agreement with the Tennis Industry Association, Inc.

AGREEMENT BETWEEN USER AND SWIM AND TENNIS, LLC

This is a legal agreement between you and Swim and Tennis, LLC ("Swim and Tennis") with respect to your access and use of the Tennisconnect.org web services, which may also include Swim and Tennis software, content and related documentation and information (collectively, the "Service"). You must accept without modification all of the terms, conditions, and notices contained in these Terms of Use in order to access and/or use the Service (collectively, the "Terms of Use" or "Agreement"). If you do not accept these Terms of Use in their entirety, you may not access or use the Service.

Portions of the Service may be governed by posted guidelines, rules, or other terms and conditions. All such guidelines, rules, terms and conditions are hereby incorporated by reference into these Terms of Use. In the event of a conflict between such other guidelines, rules, terms and conditions and these Terms of Use, the Terms of Use shall control, except that the Tennisconnect.org Service Privacy Policy, referenced below, supersedes any conflicting language in these Terms of Use and/or any other guidelines, rules, terms and conditions published in connection with the Service with respect to the subject matter covered by such privacy policy.

1. MODIFICATION OF THESE TERMS OF USE; UPDATES

Check this box to indicate you have read and agree with the Terms of Use.

SUBMIT

Once you accept the terms of service, you will be able to complete your profile with as much or as little information as you care to provide.

Your profile and preferences (optional – but please review important details)

Finally, please review the tabs in your contact profile. All of the fields are optional, but there are some that we use internally that you must complete in order to use the advance features of our web site.

Welcome new sample (if you are not new sample, please click [here](#))

Main | Contact Info | Tennis Profile | Find-a-Game | Login Details | Join Groups | Stringing | Payments

Contact Info - Your contact information is used by your club or store manager only. This web site never shares your contact details. We will only use the following information to contact you in the context of our relationship.

Tennis Profile - Your tennis profile allows us to communicate events and activities of interest to you specifically. This web site never shares your contact details. We will only use the following information to contact you in the context of our relationship. Your date of birth is OPTIONAL. Please note that if you make your profile searchable (under find-a-game), that you will NOT be included in searches that include an age range. You may indicate your communications interests on the "Distribution lists" tab.

Find-a-Game - Your find a game profile allows you to volunteer personal details about your tennis playing preferences and how "public" or how "private" you elect to make your profile searchable by other players. This web site never shares your contact details outside of these parameters. In order to search for other players with similar interests, you will need to complete the "Login Details" tab to create a username and password for your profile.

Login Details - If you are a member of this organization, please complete your login details for our records. Thank you.

Distribution Lists - We contact you based on news, information and specials based on your decision to join certain group lists that we maintain. Please choose all that apply to you to ensure we keep you informed of relevant information.

Payments - Coming Soon
You will soon be able to pay online for your own purchases, lessons, clinics, merchandise, and stringing services for both yourself and for others for whom you are the "financially responsible" payor (your children, spouse, etc). We will send you an email when we are ready to implement this capability.

Please help us determine how important this feature is to you.
On a scale of 1-3, how likely would you be to use online payments if we were to implement a secure online payments system?

1-3 where 3=highest

[Delete your profile](#)

NOTE: Please complete in order to log back in

- Contact Info: your address and phone numbers
- Tennis Profile: complete this if you are a tennis player
- Find-a-game: complete this if you are a tennis player and interested in using our system to search for new partners
- **Login details:** complete this if you want to log in to our site to reserve courts or sign up for events
- Join Groups: complete this to be notified specifically about programs of interest to you
- Stringing preferences: complete this to save time when you have your racquet re-strung
- Payments: coming soon.

Contact Information:

Welcome new sample (if you are not new sample, please click [here](#))

Main **Contact Info** Tennis Profile Find-a-Game Login Details Join Groups Stringing Payments

CONTACT INFO

* Required Information!

PERSONAL INFO	
First Name *	<input type="text" value="new"/>
Last Name *	<input type="text" value="sample"/>
Email Address *	<input type="text" value="you@youremailaddress.com"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
City	<input type="text"/>
State	<input type="text" value="- Select State -"/>
Zip/Postal Code	<input type="text"/>
Country	<input type="text" value="USA"/>
Phone Number	<input type="text" value="336-123-1234"/>
Mobile Phone	<input type="text"/>
Work Phone	<input type="text"/>
	<input type="button" value="SAVE"/>

Tennis Profile:

Please complete this if you are a tennis player and wish to participate in our "Find-A-Game" search. NOTE: You will be able to restrict access to your profile on the next page (Find-A-Game).

Welcome new sample (if you are not new sample, please click [here](#))


Main	Contact Info	Tennis Profile	Find-a-Game	Login Details	Join Groups	Stringing	Payments
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TENNIS PROFILE

SAVE * required

Birthday *	<input type="text"/> <input type="text"/> <input type="text"/>	Age	
Share my age with other players in Find-a-Game	<input type="radio"/> Yes <input checked="" type="radio"/> No	Gender	- Select -
Member Since	<input type="text"/> <input type="text"/> <input type="text"/>	Retired	No
Married	- Select -	Spouse	<input type="text"/>

PLAYING PREFERENCES

NTRP Rating	-Select-	What Is This?	L/H Handed	- Select -
USTA Number	<input type="text"/>			
Play Availability	<input type="checkbox"/> Singles <input type="checkbox"/> Doubles			
	<input type="checkbox"/> Mixed	<input type="checkbox"/> Weekday Mornings	<input type="checkbox"/> Weekday Afternoons	<input type="text"/> Partner
	<input type="checkbox"/> Weekday Evenings	<input type="checkbox"/> Weekends		
	<input type="text"/> Miles willing to drive for a game			
Short Notice	No	Socials	<input type="checkbox"/> Tennis News	
Comments	<input type="text"/>			

Why do we ask for your date of birth? Our system uses age to determine eligibility requirements and to adhere to state laws regarding emails to minors.

The balance of the information is used by the Find-A-Game system and by our tennis office to help you find new playing partners at your level of experience and playing preferences.

Find-A-Game

Welcome new sample (if you are not new sample, please click [here](#))

Main	Contact Info	Tennis Profile	Find-a-Game	Login Details	Join Groups	Stringing	Payments
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FIND-A-GAME

UPDATE

PRIVACY SETTINGS [WHY IS THIS REQUIRED?](#)

Share My Profile With Other Users Who Meet The Following Criteria:

Gender:	<input checked="" type="radio"/> Both	<input type="radio"/> Male Only	<input type="radio"/> Female Only
Age:	1	To	100
NTRP:	1.0	To	7.0
None of the above:	<input checked="" type="checkbox"/>		

PROFILE SHARING RESTRICTIONS

Make My Email Viewable To Others:	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Make my home phone viewable to others:	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Make my cell phone viewable to others:	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Make my work phone viewable to others:	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Make my USTA number viewable to others:	<input type="radio"/> Yes	<input checked="" type="radio"/> No

COMMUNICATION (WOULD YOU LIKE TO SHARE YOUR INSTANT MESSENGER PREFERENCES WITH OTHER PLAYERS?)

AOL Instant Messenger Screen Name:	<input type="text"/>
Yahoo! Messenger ID:	<input type="text"/>
MySpace:	<input type="text"/>

Your Privacy Settings allow you to specify the criteria that you would like to apply to searches by other members.

Your Profile Sharing Restrictions allow you to choose what information you would like to share with other players (who meet your privacy settings)

Your Communications Settings (optional) allow you to share your other identity on other social interaction networks.

Login Details

If you are planning to log in to our web site to enroll in programs, book a lesson, or reserve a court online, you must create a unique username and password.

If you do not do not complete the login page you will not be able to log back into our web site without first requesting a temporary username and password (that will be emailed to the address you used when you registered on page #1)

Welcome new sample (if you are not new sample, please click [here](#))

Main	Contact Info	Tennis Profile	Find-a-Game	Login Details	Join Groups	Stringing	Payments								
<h3>Login Details</h3> <p>You are logged in as a member of TennisConnect Lite Sample Site. Your current status: APPROVED Internal Customer ID:</p> <p>Username and password are required in order to access your club services. The below information is needed if you wish to return to the members only section of the site. At this time you can assign a username and a password.</p> <p style="text-align: right;">* Required Information!</p> <table><tr><td>Username *</td><td><input type="text" value="choose_a_username"/></td></tr><tr><td>Password *</td><td><input type="password" value="•••••"/></td></tr><tr><td>Confirm Password *</td><td><input type="password" value="•••••"/></td></tr><tr><td></td><td><input type="button" value="SAVE"/></td></tr></table>								Username *	<input type="text" value="choose_a_username"/>	Password *	<input type="password" value="•••••"/>	Confirm Password *	<input type="password" value="•••••"/>		<input type="button" value="SAVE"/>
Username *	<input type="text" value="choose_a_username"/>														
Password *	<input type="password" value="•••••"/>														
Confirm Password *	<input type="password" value="•••••"/>														
	<input type="button" value="SAVE"/>														

Once you have created a username and password, you may login to our web site in the upper right hand corner of the home page:

Register	MEMBER LOGIN <input type="text"/>	<input type="text"/>	<input type="button" value="GO"/>
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Once you log in, you will be able to change your profile at any time. Simply click the "My Profile" link to change any of your contact information:

Welcome new (if you are not new sample, please click here) Your Facility: TennisConnect Lite Sample Site	MY PROFILE FAQ LOGOUT
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Join Groups

Our club has set up a number of Interest Groups that we use to filter email, so that you will be notified of relevant messages (if you are not interested in the "Men's Night" programs, you will not receive "Men's Night emails).

Please indicate which Interest Groups you would like to join:

Welcome new sample (if you are not new sample, please click [here](#))

Main | Contact Info | Tennis Profile | Find-a-Game | Login Details | **Join Groups** | Stringing | Payments

JOIN GROUPS

You are logged in as a contact of **TennisConnect Lite Sample Site**.

Select which groups you wish to join:

<input type="checkbox"/> League Players	<input type="checkbox"/> AM Ladies	<input type="checkbox"/> After School Juniors Fall 2006	<input type="checkbox"/> Mens night
<input type="checkbox"/> Tournament Visitors	<input type="checkbox"/> Academy members - Fall 2006	<input type="checkbox"/> Parents of Juniors	<input type="checkbox"/> Ladies Night

JOIN GROUPS

NOTE: Our groups may be different from the groups listed in this tutorial.

Stringing Preferences

So that we may serve you racquet restringing needs better, please fill out your current racquet and stringing preferences:

Welcome new sample (if you are not new sample, please click [here](#))

Main	Contact Info	Tennis Profile	Find-a-Game	Login Details	Join Groups	Stringing	Payments
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Stringing Preferences:	
Racquet Manufacturer:	Prince
Racquet Model:	O3 Red (105) Other: <input type="text"/>
Head Size:	Mid Plus
Preferred String:	Gamma Flex Core Control Other: <input type="text"/>
String Gauge:	15
Desired Tension: Mains	56 [Help Link]
X's	56
Comments	<input type="text"/>
Grip Instructions:	
Replace Grip:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Grip:	Head Contour Cushion Pro Grip Other: <input type="text"/>
Overgrip:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Recommend Me:	<input type="text"/>
<input type="button" value="Continue"/>	